



Burbank Temple Emanu El

Early Childhood Center

2021/22 School Year Tuition and Fee Schedule

Ages 3-5 Years

Tuition is based on a full-school year commitment and takes into account all planned school closures due to holidays and vacations between August 23, 2021 and May 27, 2022. For all students, there are non-refundable Registration, Security/ Maintenance and Parent Community Group fees.*

Tuition includes morning and afternoon snack as well as morning enrichment specialists.

Schedule Options	Full Year Tuition*
5 days (Monday – Friday)	
Half (9:00am – 12:30pm)	\$8,500
Full (9:00am – 3:00pm)	\$10,500
COVID-19 Safety Fee	\$1,000
Extended care – am option (7:45am – 9:00am)	+ \$1,300
Extended care – pm option (3:00pm – 5:30pm)	+ \$2,600
Extended care – combined (am & pm) discounted	+ \$3,000

- Registration fee must be submitted with this registration form.
- Please see Parent Handbook-COVID Supplement for guidelines, policies, and procedures.
- If government mandates ECC to close due to COVID-19, all unused full weeks closed will be refunded, calculated at 2% of annual tuition, per week.
- 20% of tuition and 100% of fees are due upfront. The rest will be spread out evenly over the remainder of the year.

*Space permitting, for those students who start later in the year, tuition, COVID safety fee and extended care options will be pro-rated.

Explanation of Registration and Additional Fees:

COVID-19 Safety Fee: With COVID-19 health & safety protocols, we face increased labor and material expenses. This is a temporary fee that will remain through the end of the 2021/22 school year.

Registration: To hold slot at our school, a \$200 non-refundable registration fee is due upon enrollment for new students and \$100 non-refundable registration fee for returning students.

Safety & Maintenance: This \$150 fee contributes to the ECC's safety and maintenance upkeep and enhancement, not including COVID-19 safety (see COVID-19 Safety Fee above). Additionally, each child is provided with their own emergency kit in the event of a natural disaster. These kits contain food and water as well as other emergency supplies.

Parent Community Group (PCG): This fee is used for school functions, holiday events, and teacher gifts. \$100 for students starting in the fall/\$60 for students starting in January or later.



BTEE Early Childhood Center TUITION & FEE PAYMENT AGREEMENT

Child's First Name:	Child's Last Name:	Child's DOB:
Parent 1 Name:		Parent 2 Name:
Parent 1 Phone: () —		Parent 2 Phone: () —
Parent 1 Email:		Parent 2 Email:
Home Address:		
City:	State:	Zip:
Address 2 (If different from above)		
City:	State:	Zip:
I authorize BTEE to automatically charge my credit card on file for tuition installments: <input type="checkbox"/> Yes <input type="checkbox"/> No <small>Please note: There is a 3% surcharge for every credit card transaction.</small>		Signature:

*Note: If paying by check, please make out to **Burbank Temple Emanu El***

For School Office Use

Date Registration Fee Paid _____ Method of payment: check# _____ cash _____ c/c + 3% _____	Number of payments: <input type="checkbox"/> Paid in full <input type="checkbox"/> Two payments <input type="checkbox"/> Monthly Installment payments	Invoiced: Reg: inv # _____ Tuition: inv # ____/ ____ Safety: inv # _____ PCG: inv # _____
Room #:	Class Name:	
New student: <input type="checkbox"/> Yes <input type="checkbox"/> No	Referred by: _____	Enrollment Packet Received Date: _____ Initials _____
Joining as temple member: <input type="checkbox"/> Yes <input type="checkbox"/> No	Billing contact: <input type="checkbox"/> Parent 1 <input type="checkbox"/> Parent 2 <input type="checkbox"/> Both	



BTEE Early Childhood Center

Tuition & Fee Payment Agreement

2021/22 School Year Tuition and Fee Schedule: Ages 3-5 Years

1. Please Circle Your Child's Schedule

Last Name: _____

Select one:	Half day (9am-12:30pm)	Full day (9am-3pm)	Extended Care: AM PM BOTH
Notes:			

2. Tuition and Fees

<u>Tuition</u>		<u>Registration and Additional Fees:</u>	
Annual Tuition	\$ _____	<u>Registration Fee:</u>	
COVID-19 Safety Fee	\$ _____	\$200 New Student/\$100 Returning	\$ _____
Additional Extended Day Fee Less 10%	\$ _____	Student Registration Fee	
Discount for 2 nd Child	\$ _____	<u>Additional Fees:</u>	
Less 2% or 1% Early Payment Options	\$ _____	\$150 Safety/Maintenance Fee	\$ _____
Pro-rated amount (after Aug start)	\$ _____	\$100/\$60 PCG Fee	\$ _____
Total Annual Tuition Due	\$ _____	Total Additional Fees Due	\$ _____

3. Total Amount Due

Registration Fee paid: \$ _____ + Total Annual Tuition due: \$ _____ + Additional Fees due: \$ _____ =
Total amount due: \$ _____

4. Payment Method. BTEE offers parents several payment choices for their child's tuition. Please mark your selection.

- ☐ **1 payment due in full upon enrollment.** Entitled to a 2% discount. *(only applies to students starting school in the fall).*
- ☐ **2 payments** (50% by August 23 and 50% by January 1). Entitled to a 1% discount *(only applies to students starting school in the fall).*
- ☐ **Installment Payments.** 20% annual tuition is due with registration, with the balance due in eight (8) equal installments beginning the month after your child begins (September) through April. For students beginning after August, the following applies: 20% of tuition is due with registration and the balance is due in equal installments beginning the month after student begins and ends with April payment. All installment payments are due on the 1st of the month and are late after the 5th of the month.

Please note: The monthly installments are not "monthly tuition"; and the fact that some months have less school days than others has already been taken into account.

To calculate monthly payments, please circle the student's start month:

Aug Sept Oct Nov Dec Jan Feb Mar Apr May

Amount of tuition due by August 23, 2021 \$ _____

(20% of total annual tuition due) + Registration and Additional Fees

Amount due monthly thereafter through April \$ _____

(1 installment each month, calculated at 80% of annual tuition divided by months remaining through May)

I hereby agree to pay to Burbank Temple Emanu El my child's non-refundable tuition and registration fees as specified. The undersigned agrees to release and hold harmless, the school, its agents and employees from all claims, damages or other liabilities for injuries to my/our child(ren) which are not the result of gross negligence by this school, its agents or employees. The undersigned also agrees to indemnify the school for damages by my child.

Parent's Signature

Date



BTEE Early Childhood Center Payment Authorization Form 2021-2022 School Year

Child's Last Name:

Name on the card:	
Type of Card: <input type="checkbox"/> Visa <input type="checkbox"/> M/C <input type="checkbox"/> Am Ex <input type="checkbox"/> Discover	
Account Number:	Expiration Date:
Security Code:	Phone Number:
Billing Address:	
City, State, Zip:	

Please automatically charge this card for my monthly tuition requirements. YES NO

Amount \$_____

I understand that my credit/debit card must be on file. In the event that tuition is not paid by the 5th of the month, my card will be charged the total amount due plus a \$25 late fee. There is a 3% surcharge for every credit card transaction. By signing below, I authorize Burbank Temple Emanu El to charge the card listed above.

Signature:	Date:
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